

**WEST MADISON UTILITY DISTRICT BOARD OF
COMMISSIONERS REGULAR MEETING
May 8, 2018**

BE IT REMEMBERED that the regular meeting of the Board of Commissioners of the West Madison Utility District was duly convened, held and conducted on May 8, 2018, in the Kearney Park Community Center at 443 Livingston Vernon Road, Flora, MS, as follows to wit:

The President of the Board, Larry Bennett, presided and called the meeting to order.

The following members were present:

Commissioner Larry Bennett
Commissioner Letitia Reeves
Commissioner Scott Colson

Absent: Commissioner Evelyn Brown
Commissioner Valencia Buggs

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Commissioner Bennett opened the meeting with a prayer.

Commissioner Larry Bennett made the announcement that it would be appreciated if customers would hold any comments and/or questions until after the Board had finished with its business, and at the end of the meeting the Board would allow those who had signed "sign in" sheet to speak with the Board to ask a question or make a comment. Their comments/questions would be limited to three minutes each.

In RE: Approval of the May 8, 2018 Agenda:

Commissioner Colson motioned and Commissioner Reeves seconded, to approve the Agenda for the May 8, 2018 meeting for the Board of Commissioners of the West Madison Utility District.

The vote on the matter being as follows:

Commissioner Scott Colson "aye"
Commissioner Larry Bennett "aye"
Commissioner Letitia Reeves "aye"

The matter carried unanimously and the Agenda for the May 8, 2018 meeting is hereby approved.

RE: Approval of Consent Items:

Agenda Items, as follows, to wit:

3. Acknowledgement and Acceptance of EOM RVS Report for April, 2018
4. Acceptance of the April 10, 2018 Minutes
5. Acknowledgement and Acceptance of March 31, 2018 Financials
6. Acknowledgement and Acceptance of 2018 CCR

Commissioner Bennett asked if there was any discussion prior to acceptance of the consent agenda items. There being no discussion, Commissioner Colson made the motion to approve the consent agenda items and Commissioner Reeves seconded the motion. The vote on the matter being as follows:

Commissioner Scott Colson "aye"
Commissioner Larry Bennett "aye"
Commissioner Letitia Reeves "aye"

The vote on the matter carried and the May 8, 2018 consent agenda items are hereby approved.

K.T. Newman was not in attendance at this time, so Commissioner Bennett stated as there were no Customers listed on the agenda, we would proceed to any items under Old Business.

RE: Old Business

Commissioner Reeves reported that the website was up and running at "wmud.myruralwater.com" and that the CCR was uploaded on the website with a direct link of "http://ccrwater.net/wmud-36410". She also informed the Board that since the website was capable of sending out notices to everyone who signed up on the website and with WMUD being a smaller water district that the IRIS program would not be necessary. She further explained that the only difference with IRIS would be that it could single out a

specific area for notifications and this was used mainly with larger water districts/companies. Also, there was no need to apply for a domain name as she had received some information that showed how to enable the search engines to find our new website and would employ those actions as soon as she was able to do so.

Commissioner Bennett asked about the Servlink insurance program and he stated that he felt it would be confusing to have everyone enrolled at first with the \$2.00 charge, even if they could opt out later. Commissioner Colson agreed. Commissioner Bennett wanted to see if Servlink could only include those customers that wished to participate instead of enrolling everyone on the front end. Commissioner Reeves stated that she would check into the matter. Commissioner Reeves also stated that she was working on a letter to go out to all the customers to let them know about the services WMUD had approved for its customers.

RE: Operators Report

K.T. informed the Board that a switch for the well would cost approximately \$3,200 plus an additional \$2,000 for installation. Commissioner Bennett stated that this was the price discussed earlier and that the Board had voted that he proceed with purchase and installation.

Commissioner Colson asked K.T. if he had ever purchased his previously mentioned stockpile of pipe for use in emergencies and K.T. stated that no, he had not.

K.T. mentioned that they had located a leak at St. Charles that had been leaking a very long time and this was the leak they had repaired from 10a.m. to 2p.m. a week ago. The booster pump was ordered but not in yet and would cost \$400± instead of \$900±. He had spoken with Scott Petroleum about putting a storage tank at the lagoon instead of constantly filling the bypass diesel pump. The spare pump is installed in the lagoon and the bypass pump is assisting until the damaged pump is repaired.

Sometime last week the contractors for Entergy installing the new power poles along Kearney Park Road hit WMUD's emergency water line that ties in with the Town of Flora's water. There is a valve for the Town of Flora, but not a valve for WMUD. The valve would cost \$200-\$300. Commissioner Reeves made the motion to install a valve at this location for WMUD and the motion was seconded by Commissioner Colson. The vote on the matter being as follows:

Commissioner Colson "aye"

Commissioner Reeves "aye"

Commissioner Bennett "aye"

The matter carried and the purchase and installation of a valve for WMUD at the Town of Flora emergency tie-in along Kearney Park Road is hereby approved.

Commissioner Reeves asked K.T. if he had located all the manhole covers with the GPS and K.T. answered "yes." Commissioner Reeves then asked K.T. if he could also located all the valves along the line and K.T. answered "yes." She asked him if he had the ability to print this information out or could it be sent to the engineers for them to incorporate into a program and print for WMUD. K.T. stated that it would have to be sent to the engineers for them to put into one of their programs.

K.T. stated that the CCR link was printed on the bills but that he needed Commissioner Bennett to sign the certification.

RE: New Business

Community Center Doors

Commissioner Reeves asked about the door locks on the Community Center as they must be in place and operative prior to when the voting machines were scheduled to be delivered. There was some discussion about the date, but it was later confirmed that the date is June 4 and 5, 2018. Commissioner Colson stated that the locksmith had ordered a lock and it should be installed prior to that date.

Community Center Manager

Commissioner Reeves informed the Board that the Community Center needed a Community Center Manager who would be responsible for all the paperwork, collection of fees, keeping up with supplies, etc., in this regard. She recommended Dorothy Bennett as Ms. Bennett had done well while in that position before. Dorothy Bennett was at the meeting and Commissioner Bennett asked if she would be willing to take this responsibility in exchange for three free uses of the Community Center a year and she said that she would. Commissioner Reeves informed Ms. Bennett that she had printed out a list of responsibilities, etc., and would provide that to her later. Commissioner Colson also stated that payment for cleaning of the facility after uses would still be paid.

Commissioner Colson made the motion to appoint Dorothy Bennett as the Kearney Park Community Center Manager and Commissioner Reeves seconded, with the vote on the matter as follows:

Commissioner Bennett "aye"

Commissioner Colson "aye"

Commissioner Reeves "aye"

The vote on the matter carried and the appointment of Dorothy Bennett as the Kearney Park Community Center Manager is hereby approved.

Commissioner Larry Bennett asked if there was any other new business. There being no other new business, Commissioner Bennett asked if there were any Executive Session Items. Commissioner Reeves stated that she had not received a response regarding the one item that would have been discussed in Executive Session, so there was nothing to discuss in Executive Session.

End of Meeting Customer Sign-Up

There being no matters to discuss in Executive Session, Commissioner Bennett stated that he had three names listed on the sign in sheet wherein customers could briefly address the Board: Willie Ellis, Kay Retha McField and Bobbie Griffin. Commissioner Bennett stated that they each had three minutes to address the Board.

Ms. Kay Retha McField stated that she needed the Board to speak up when talking as she could not hear what was being said. She had nothing further she wished to discuss.

Ms. Bobbie Griffin then addressed the Board and asked about the website and the address was again given. She then asked if a person used the Nexbillpay program was there a fee. Commissioner Reeves informed her that "yes, there was a small fee for the convenience of paying through Nexbillpay that the customer pays when using this service." Ms. Griffin then stated that her water had been off one day last week and the water stayed dirty for two days afterward and she never saw a boil water notice anywhere. Ms. Griffin then stated that although she loved Dorothy Bennett, she wanted to know why WMUD did not advertise for a Community Center Manager as she might have been interested in that job. Commissioner Reeves informed her that WMUD selected Ms. Bennett as she is at the Community Center every day, and had served in this position before and did very well. Ms. Griffin then stated that she did not have internet as that was a fee she could not afford, and then referenced a letter sent out by WMUD last year where the Board asked for the support of its customers. Ms. Griffin emphasized that the Board needed to listen more to its customers and heed their advice and issues. Ms. Griffin stated that she wanted a copy of the Policies and Procedures discussed earlier in the meeting. Commissioner Reeves told Ms. Griffin that those would be posted at a later date on the website, but that some of those particular policies were already listed on the website. She informed Ms. Griffin that the Policies and Procedures were lengthy and she did not think she would want to pay for a copy when she would be able to view them on the website but that it might be a few weeks before she found the time to post them on the site. Ms. Griffin then mentioned that two Board members were out and was there not a position open? Commissioner Bennett informed Ms. Griffin that all positions were filled. Ms. Griffin then wanted to know about the position on the Board that was supposed to be vacant, and Commissioner Bennett stated that Valencia Buggs had been appointed to the Board. Ms. Griffin wanted the email addresses for each of the Board members. Commissioner Bennett asked her why, and she stated that she wanted to send a letter to each Commissioner. Commissioner Reeves told her that she could go to the website and send the

correspondence there as there was a contact email on that site. Ms. Griffin again stated that she would prefer to send to each Commissioner's email address and Commissioner Reeves again told her that everyone would receive her email if she sent it through the website.

Ms. Willie Ellis addressed the Board and asked Commissioner Reeves if she was going to check on the Servline insurance as they were also not in favor of everyone paying the \$2.00 charge and then having to opt out of the program if they did not want it. Commissioner Reeves told her yes. Ms. Ellis also wanted to know if she could go to the website and see it without first registering for alerts or anything else. Commissioner Reeves informed her that she could.

Commissioner Bennett asked if there was anything further to discuss. There were no other items to discuss and Commissioner Colson made a motion to adjourn and Commissioner Reeves seconded. All Board members voted "aye" and the meeting was adjourned.

West Madison Utility District

By: _____
Commissioner Larry Bennett, President

Minutes Prepared by:

Commissioner Letitia Reeves, Vice President