

**WEST MADISON UTILITY DISTRICT BOARD OF
COMMISSIONERS REGULAR MEETING
October 9, 2018**

BE IT REMEMBERED that the regular meeting of the Board of Commissioners of the West Madison Utility District was duly convened, held and conducted on October 9, 2018 , in the Kearney Park Community Center at 443 Livingston Vernon Road, Flora, MS, as follows to wit:

The President of the Board, Larry Bennett, presided and called the meeting to order.

The following members were present:

Commissioner Larry Bennett
Commissioner Valencia Buggs
Commissioner Evelyn Brown
Commissioner Letitia Reeves
Commissioner Scott Colson

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Commissioner Brown opened the meeting with a prayer.

RE: APPROVAL OF THE OCTOBER 9, 2018 AGENDA

Commissioner Colson motioned and Commissioner Brown second, to approve the Agenda for the October 9, 2018 meeting for the Board of Commissioners of the West Madison Utility District.

The vote on the matter being as follows:

Commissioner Scott Colson Aye
Commissioner Larry Bennett Aye
Commissioner Evelyn Brown Aye
Commissioner Valencia Buggs Aye
Commissioner Letitia Reeves Aye

The matter carried unanimously and the Agenda for the October 9, 2018 meeting is hereby approved.

RE: APPROVAL OF AGENDA CONSENT ITEMS

Commissioner Colson made the motion to approve consent agenda items and Commissioner Brown second the motion. All Commissioners voted "Aye" and the consent items listed as follows were approved:

Agenda Items, as follows, to wit:

4. Acknowledgement and Acceptance of EOM RVS Report for September, 2018
5. Acceptance of the September 11, 2018 minutes
6. Acknowledgement and Acceptance of August 31, 2018 Financials
7. Ratification and adoption of the Mississippi State Department of Health (MSDH) Resolution Form stating: "Resolution authorizing the President to execute those documents and agreements required in connection with the application for the Drinking Water Systems Improvement Revolving Loan Fund (DWSIRLF) Program through the local governments and Rural Water Systems Improvements Board and naming the President of the Board as the authorized representative for the West Madison Utility District.
"NOTE": This is the corrected Resolution based on response of the Dept. of Health.
8. Acceptance of September 18, 2018 letters from MS State Dept of Health regarding Facilities Plan Approval, Approval of Executed Professional Services Agreement and Approval of the Enacted User Charger System/User Charge Ordinance.

***** END OF CONSENT AGENDA *****

**RE: ACCEPTANCE OF SEPT. 28, 2018 DWSIRLF LOAN OFFER FOR TANK REHABS
AND DISTRIBUTION IMPROVEMENTS FROM THE MISSISSIPPI STATE DEPT. OF**

**HEALTH/BUREAU OF PUBLIC WATER SUPPLY/DWSRF U-232, AND
AUTHORIZATION FOR BOARD PRESIDENT TO EXECUTE LOAN DOCUMENT
AND TREASURER TO SET UP PAYMODE ACCOUNT**

Commissioner Reeves made the motion and Commissioner Brown second the motion for acceptance of Sept. 28, 2018 Loan Offer for Tank Rehabs and Distribution Improvements from the MS State Dept. of Health/Bureau of Public Water Supply/DWSRF U232 and authorization for Board President to execute Loan document and Treasurer to set up PayMode Account. All Commissioners voted "aye" and the motion passed.

RE: ENGINEER'S REPORT

Mr. Sims from Engineering Services reported that the Drinking Water Systems Improvements Revolving Loan Fund (DWSIRLF) Loan in the amount of \$591,075 has been approved. The Principal forgiveness in the amount of \$90,349 has been awarded to a portion of the Loan. The award is funded through federally appropriated funds. Mr. Sims advised Board President to review the loan agreement and sign the documents and return them prior to November 15, 2018.

RE: OPERATOR'S REPORT

All water samples submitted in September passed the bacteriological standards established by the Health Dept. On October 5, 2018, an emergency repair was done at the intersection of St. Charles Ave. and Norris Street. This repair resulted in some areas having brown water. Upon completion of repairs several fire hydrants were flushed to eliminate the brown water in the pipes.

MDEQ will no longer accept wastewater samples from Davis Research Laboratory. WMUD is now using Waypoint Analytical in Ridgeland to test bacteriological samples from the area.

As of October 9, 2018 the automatic transfer switch is being installed by Griner Drilling.

The transducer at the elevated tower is going out. This is what signals the well to come on and shut off. The technician came to check it and it has been working properly the last two weeks but he advised it should be replaced soon because it could go out again. The cost of the replacement is estimated between \$1,800 and \$2,200. Commissioner Reeves made the motion and Commissioner Colson second the motion to go ahead and replace the transducer. All Commissioners voted "Aye" on replacing the Transducer and the motion carried.

KT suggested WMUD put a gate on the road leading to the new well site. People have started to dump unwanted items in the area. KT will explore the cost for installing a new gate and will inform the Board at next scheduled meeting in November.

The PO Report and the Meter Change Out Report is attached to Operators report.

RE: CUSTOMERS ISSUES

1. Adam Crowe at 735 Harris Road is concerned about the deteriorating condition of the water line on Harris Road, particularly in front of this house. The water line serving this street is a 3/4 galvanized line and after each repair another leak surfaces. KT is advised that through the SRF loan this line and many others like it will be repaired. Mr. Crowe expressed his frustration at having to interrupt the repairs and construction that are currently being done on the house. He requested a reroute of the water pipe from his house to the water meter. The Board asked KT for his input and he agreed that it would be ok for Mr. Crowe to install a new line.

2. Sadie Heard (listed as item #11 on the Agenda) was not in agreement with the Agreement sent to her that stated she would be responsible for any and all repairs that may occur after the new water line was installed by WMUD. Also there was a typographical error on the last page listed her home as 403 instead of 430 Livingston Vernon Rd. Ms. Heard went on to say why should she be responsible for the water line if WMUD did something that may cause the line to have problems. She wanted to have a letter that was

very specific as to what WMUD's responsibility would be should repairs are needed and she further wanted a guarantee that she would have no further problems with her water line.

Commissioner Reeves stated that she felt this item should be tabled until the Board could discuss the situation with the WMUD attorney. All commissioners agreed, and Commissioner Bennett informed Mr. and Mrs. Heard that a revised Agreement would be sent to her after the attorney had given his input and K.T. had provided a drawing to go with the Agreement clearing outlining what would be considered the Heards' private line versus what would be considered the property of WMUD.

3. Mr. Richard Monroe, 764 Livingston Vernon Rd. was there to express his concern about being charged a \$20.00 late fee because his wife had not put the correct amount of money on the check. It appears that .90 cents had not been included on the check. Mr. Monroe was requesting that the Board reconsider charging a late fee for any cent(s) less than a dollar. Commissioner Bennett said when the Board goes into Executive Session it would be discussed and he would be informed of the decision at the Board meeting in November.

4. Willie Rosell, 300 Center Street, cuts grass for WMUD. He addressed the Board because he stated that had not been paid for the grass cutting in September. Commissioner Colson said he would need to check his records because he thought he had made out two checks for payment in September. Commissioner Colson did not have the check books available to confirm payments but asked Mr. Rosell to allow him to check the records and he would get back in touch with him.

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

Commissioner Bennett stated if there was no old or new business to discuss the Board would go into Executive Session. Commissioner Colson motioned to go into Executive Session and motion was second by Commissioner Reeves with all in favor voting "aye" to discuss matters relating to contract/agreement negotiations and policies.

ADJOURN

Commissioner Bennett closed the Executive Session and returned meeting to regular scheduled October meeting session.

The Board stated for public records that it had made the determination to enforce its current policy as it exists regarding payments, which is that all payments should be made in full or a late fee would be assessed, and it was also noted that the late fee had been lowered at a previous meeting from \$20.00 to \$15.00,

Commissioner Bennett asked if there was any other business to be discussed. There being no further business, Commissioner Bennett asked for a motion to adjourn meeting. Commissioner Colson motioned and Commissioner Buggs second for meeting to be adjourned with all present voting "aye". The meeting was adjourned.