

WEST MADISON UTILITY DISTRICT BOARD OF
COMMISSIONERS REGULAR MEETING
January 14, 2020

BE IT REMEMBERED that the regular meeting of the Board of Commissioners of the West Madison Utility District was duly convened, held and conducted on January 14, 2020, in the Kearney Park Community Center at 443 Livingston Vernon Road, Flora MS, as follows to wit:

The President of the Board, Larry Bennett, presided and called the meeting to order.

The following members were present:

Commissioner Larry Bennett

Commissioner Evelyn Brown - Absent

Commissioner Scott Colson

Commissioner Valencia Buggs

Commissioner Letitia Reeves

The Board President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Commissioner Bennett opened the meeting with a prayer.

RE: Approval of the January 14, 2020 Agenda:

Commissioner Colson motioned and Commissioner Buggs seconded to approve the Agenda for the January 14, 2020, meeting for the Board of Commissioners of the West Madison Utility District. The vote on the matter being as follows: All Commissioners voted "aye." The matter carried unanimously and the Agenda for the January 14, 2020, meeting is hereby approved.

RE: Approval of Consent Items:

Commissioner Colson motioned to approve the consent and Commissioner Buggs seconded the motion. All Commissioners voted "Aye" and the consent items listed as follows were approved:

CONSENT AGENDA

5. Acknowledgement and Acceptance of EOM RVS Report for December, 2019
6. Acknowledgement and Acceptance of Financial Statement for November 30, 2019
7. Acceptance and Approval of the December 10, 2019 Minutes
8. Annual Review of Emergency Response Plan for Water Systems
9. Annual Review of Security Vulnerability Self-Assessment Guide for Water Systems

END OF CONSENT AGENDA

RE: CUSTOMER'S ISSUES:

1. Account #572; James Davis, 143 Renfroe Drive

Mr. Davis addressed the Board regarding his December water bill and stated that there was no way that he had used 12,860 gallons of water and that his bill was usually \$45.00 per month. The account detail does reflect that his bills were \$45.00 per month all year until December, 2019. Commissioner Reeves asked the Operator, K. T. Newman, if he went and re-read the meter to which K. T. answered "yes." K. T. stated that when they went to re-read the meter that the needle was not moving, which it would be doing if there was a leak. K. T. also stated that it appears that the January bill appears to be back in line with Mr. Davis' usual monthly charge. K. T. stated that the meter was working correctly. No one could identify a leak, and no one had any explanation of why Mr. Davis' water usage in December was higher than normal. Commissioner Bennett instructed K. T. to keep a watch on Mr. Davis' water usage and try to identify what is happening and stated that "I am at a loss to tell you why your water bill was so high, but if you identify a leak and have it fixed, we can adjust your sewer charges only." Mr. Davis stated that he didn't make the kind of money to pay this large of a bill and Commissioner Bennett informed him that he could be placed on a payment plan if he needed it.

2. Account #145; Kristen Dukes; 150 Willow Way

Ms. Kristen Dukes addressed the board and stated that it was just 4 hours earlier that she had received the December 16, 2019

RE: OPERATOR'S REPORT

1. Both the water and wastewater system samples submitted in December passed the bacteriological standards as established by the Health Department. Also both remain in compliance as there are no violations to report with either facility.

2. The 2018 discharge monitoring report for the lagoon is due this month. KT does not anticipate any violations.

3. Chip Estes approached KT regarding the development of land on the corner of Livingston-Vernon Road and St Charles. KT met with him on the proposed site and Mr. Estes wanted to know if WMUD would be able to accommodate about 50 new residential homes on the property. Water and Sewer lines are currently in place however the water lines will probably need to be upgraded to accommodate 50 new houses. Since KT has been working with WMUD, this is the first time we have had an inquiry about developing a new large residential project and he was not sure what the WMUD policy is for new developments. Commissioner Reeves and Commissioner Colson inquired if our water and sewer lines could handle this project because there are current issues about how the water and sewer lines are located on customers' properties and need to make sure that the developer puts in new lines to replace the old lines so that we don't incur the same problems. President Bennett said before we get too far ahead of ourselves, we will need to see Mr. Estes plans, then give them to our engineers for approval. KT said at the next Board meeting Mr. Estes will attend and at that time we will also have our engineers attend. Mr. Estes is trying to have the project up and running within the next 15 to 18 months which will not give us a lot of time to complete what we will need to do. On the 15th of January, when we have our work session meeting, we can discuss the upgrades that may be needed to WMUD's system. Attorney Herring wanted to know if Mr. Estes has plans to dedicate his facility over to WMUD once it is ready to be connected to our sewer and water lines. KT said he would assume so because that is what happened when the Woodlands were developed and that is the normal procedure.

4. Boil Water Notices - The procedure for issuing a boil water notice is as follows:

- a. Make an attempt to call and notify all impacted customers
- b. Place boil water signs throughout the impacted area
- c. Notify the Health Dept. and request their assistance in notifying the media
- d. Place notice on the website as well as the office door.

5. Please see attached list of meter change outs and purchase order report.

6. In regard to a gas generator at the well, the service line runs around the property on Livingston Vernon Road, so the gas company will have an engineer come out and decide what would be the best way to proceed as well as a projected cost.

EXECUTIVE SESSION

President Bennett, thanked everyone for coming and stated the Board would be going into the Executive Session and they would have to step out but would be welcome to return after the Executive Session was adjourned.

Executive Session was adjourned and Board was returned to regular session.

OLD BUSINESS

Commissioner Reeves said she had spoken with Dorothy Bennett, and Reverend Barrett wanted to know if he could continue to have the Thursday night Bible class at the Community Center. Dorothy said there had been no problems with the building being left unclean and that the Thursday night class is well attended. If there are no objections, Commissioner Reeves stated we (the Board) should continue to let

Reverend Barrett continue with the class. Commissioner Bennett revisited the Board's agreement to let Rev. Barrett use the building on a trial basis for one month. Since the trial period is over and things seemingly has worked out, a new motion needs to be made to continue letting the Bible class take place as long as they are in compliance with the rules. A letter will be sent to Rev. Barrett saying that he could continue but should if any rules that are stipulated in the letter are not being adhered to then we would have the right to rescind our agreement. Commissioner Reeves said she would draft up the letter. Commissioner Brown motion and Commissioner Buggs second to allow the Bible class continuation. The vote on the matter being as follows:

Commissioner Scott Colson	Aye
Commissioner Larry Bennett	Aye
Commissioner Letitia Reeves	Aye
Commissioner Valencia Buggs	Aye
Commissioner Evelyn Brown	Aye

We will officially let Mr. Mullins know that we cannot offer them water services because it is too costly. Commissioner Bennett was charged with the responsibility to contact him and suggest that he contact Bear Creek which is a larger company.

NEW BUSINESS

1. The Office Clerk will be leaving at the end of January. The new clerk is Jalisa and she will be starting on January 9th.

2. Commissioner Reeves got a quote for new chairs for the Community Center. The chairs come 4 in a pack and would hold up to 300 pounds. Commissioner Brown asked if she could check to see if there were chairs which would accommodate larger weights. Commissioner Reeves said she would check and let the Board members know.

3. Commissioner Buggs completed her Board Training today.

Commissioner Bennett asked if there was any other business to discuss, and if not a motion to adjourn could be made. Commissioner Reeves motion and Commission Colson second to adjourn the meeting. The meeting was adjourned.